

PSA Meeting Friday 30th January 2015 – Agenda

Item	Notes	Agreed Actions
1. Welcome from Mr Hickman		
2. PSA Chair – discuss having somebody with this role and any volunteers	a) Roles assigned and agreed as previously: <ul style="list-style-type: none"> - Chair – Meriel and Olivia - Secretary – Rebecca - Treasurer(s): Alex/Charlotte b) Any member can take a lead on projects, contribute towards	a) Olivia to share role of chair with Meriel b) Becky to provisionally book in dates for PSA meetings for the rest of the term at a range of times so as many can attend as possible
3. Parental involvement – how can we get more people involved with the PSA?	a) Meriel suggested a Facebook page for PSA events. Becky pointed out safeguarding implications b) Suggestion to have more social events as well as fundraisers, e.g. bring a dish, quiz night etc. c) Suggestion to put out a letter to all parents inviting them to sign up to an email list for PSA information d) Suggestion to arrange social events after any big violin events	a) Meriel to find out more about how a Facebook page would work b) Sarah to look into organising a picnic in Hanover Gardens – to raise at the Residents' Association. c) Olivia to draft the text for a letter and send to Becky to send out d) Becky to look at upcoming music events to see if any would be suitable
4. Mural – where are we up to with funds? When will the project take place?	a) Mural will cost £2650 + VAT in total b) School previously committed to contributing £1000 towards this	a) Becky to find out a date for Meriel, Charlotte and Rebecca to meet with Mr Hickman to discuss the mural and the bank account. The PSA wish to establish what funds are currently in the PSA account and clarify to what extent the PSA funds have historically supplemented school trips.

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<p>5. Fundraising – what's worked well? Events to repeat? New ideas for the future.</p>	<ul style="list-style-type: none"> a) Film nights have been a great success – thank you to all who have helped b) Cake sales are always successful – suggestion to widen to fruit etc. c) Suggestion of a fun run d) If we do a specific event, it will be worth signing up to Just Giving, otherwise it's not worth the £15 monthly fee 	<ul style="list-style-type: none"> a) Consider an alternative to a film night for the summer term when the weather – Becky and Olivia b) Becky to look into booking in dates for PSA cake sales in advance c) Alex to investigate any local fun runs
<p>Any other business:</p>	<ul style="list-style-type: none"> a) Rebecca proposed a meeting about the bank account with Mr Hickman and somebody from finance in attendance b) Supporting charities – suggestion that we maybe support too many without meaning for the children. Would be it be better to support fewer, but involve the children more? c) Solar schools project – there is a need for corporate fundraising to bring up our total d) Suggestion to join Waitrose/Tesco fundraising scheme for school trips 	<ul style="list-style-type: none"> a) Becky to organise a date. Chair to further clarify how PSA funds will contribute to solar panels. PSA plan of action can then be discussed with regard to approaching corporate funders/ along with other areas PSA might feel funds should be directed to, after mural/ trips. b) Becky to feedback to the Senior Management Team for discussion c) Esther to organise a meeting with Penny (Mrs Bermingham) regarding fundraising for this d) Esther to investigate joining supermarket fundraising schemes